

Login

Journal number KP25-0001

PIN

Login

[Forgot PIN?](#)

Registration

Registration as an individual artist

Registration as a group

What do I buy at registration?

When registering, you buy a journal number and a PIN which is used for login.

Procedure

- First you are registered as an individual artist or as a group.
- Then you are directed to the payment form, where you have to fill in credit card information and pay 500 DKK.
- When payment has been made, you will receive an email with journal number and PIN. These must be entered in the fields above, then you have access to your application form.
- When your application is saved in the system, you will not receive a confirmation email or similar notification. You can edit the application materials until midnight, 16 February 2025.

See [User Guide](#) and [Terms of Trade](#)

The page where you sign up for KP and log in if you have already purchased a journal number and PIN code. You can register as an individual or represent a group. When filling in your name, address, etc., make sure to double-check that your email address is correct. This is where your purchase receipt will be sent. A link to the User Guide and terms of Trade can be found at the bottom of the page.

My application

Journal number: KP25-0002 [Ole Hansen](#) [Log out](#)

Works : 1 ud af 6



Work no. 1: [ut](#)

Add [work](#) (painting, sculpture, drawing, prints, photography, collage, ceramics, installation, performance, video, sound, digital or other)

After logging in, the page *My application* is displayed (here shown with a test application).

You can choose between *journal number*, *name*, or *log out*.

In this example, *journal number* is selected, and one work has been uploaded.

If you select *name*, your personal information will appear, which you can edit here if necessary.

To add more works, click on *work*.

New work

Title

Category

Dimensions high x width x depth

Can be omitted for digital works, video and audio works

 x x in centimeter

Technique

Describe the materiality that constitutes the work (can be omitted for digital works, video and audio works)

Not for sale

For sale

Selling price or insurance amount

 DKK

If a work is for sale enter 'Selling price'. 30% of the selling price is calculated in commission to KP. Remember to include this in the selling price.

If a work is NOT for sale enter 'Not for sale'. In this case an insurance amount must be entered, since all works are insured by KP while they are in Kunsthal Aarhus. The insurance amount is an estimate on how much it will cost to reproduce the work.

Please note that outdoor works cannot be insured by KP.

The application form in this document is divided into four sections to accommodate each part individually. When logged in, everything is displayed on a single page. Start by entering

Title – We take the title literally, so use uppercase and lowercase letters as you want it to appear in the catalogue if the work is accepted.

Category – Expand the dropdown and select the option that fits best or choose *other* if none of the given options are appropriate.

Dimensions – These support the photographic documentation.

Technique– What is the work made of? This is not always clear from the photographic documentation.

Price – The selling price or insurance value in DKK.

Comment on the installation of the work

The Selection Committee and KP are responsible for the installation of the exhibition. You cannot ask for a specific location for your works in the exhibition, except in the case of site-specific works. KP reserve the right to sovereignly make decisions regarding the hanging/installation of the work.

It is your responsibility to provide the necessary technical equipment if needed for your work. However, we have ordinary tools as well as a limited number of monitors.

If the hanging/installation requires special nails, screws or the like, we recommend that these are included with the work.

If the work is a performance, please provide information about duration, approximate dimensions (hwxwd), whether there are any special technical needs and whether the performance can possibly be performed several times during the exhibition period.

If the work is digital and only intended for online viewing, or if there are other special conditions regarding the hanging/installation of the work, please state it in the field below (e.g. if it is an outdoor work). **300 characters left**

Text to Selection Committee (optional)

A brief description can be provided as supplement to the image documentation. **500 characters left**

Comment on the installation of the work – This will not be shown during the selection process. It concerns how the work should be installed if it is accepted for the exhibition.

Option to provide text for the selection committee – This will be shown during the selection process. It relates to the presentation of the work for the jurors. For example, it could explain the relationship between individual components if a work consists of multiple parts.

If text is part of a work – and is to be displayed at the exhibition, it is recommended to upload a photo of the text and send it as a PDF to info@kp-spring.dk including the journal number and work number, before the deadline.

Images

You can upload up to 4 images per work. The images are uploaded as RGB files in JPEG format. The ideal size is approx. 2600 x 1800 pixels, up to a maximum of 6 MB. Check out [Technical Requirements](#).

It's important to upload at least one image that can represent your work – also for digital works, video or sound works (e.g. a screenshot).

Unless otherwise stated, we reserve the right to edit any imagery printed in the exhibition catalogue.

A screenshot of a file upload interface. It features a light gray background with a white button labeled 'Gennemse...' (Browse) and the text 'Ingen filer valgt.' (No files selected) to its right.

Click *Gennemse* (browse) to upload a photo. Edit the photo before uploading if necessary. Repeat this process when uploading a new image.

The first photo should ideally show the entire work, making it as representative as possible. Subsequent photos can show close-ups or details if desired.

Upload a screenshot if the work is a video or audio piece.

You may also use video to document a work, such as a sculpture.

See page 6 for submitting video and audio works.

What if four images per work aren't enough?

You can upload a total of 24 images per application form. For example, you can use all 24 images for one work. In this case, write *Part of Work 1* in the title field for Works 2–6 so we can see how they are connected. This can be combined in various ways as long as you clearly indicate what belongs together.

Display for the jurors

The images are shown to the jurors in a dedicated viewing program that accommodates both an overview of the entire application and the individual works. The jurors do not see the application as it appears to the applicant.

Digital -, video- or audio work

- or video documentation of for instance performance uploadet to e.g. YouTube, Vimeo or Dropbox. You can enter web link below.

Web link trailer (optional)

(https://...) Only for video works longer than 3 minutes. Maximum duration: 1 minute.

Web link full length

(https://...)

Password if needed

Duration in minutes and seconds (full length)

If you don't have the digital work, video or sound work – or video documentation of other works uploaded on e.g. YouTube, Vimeo or Dropbox, please submit the file in one of the following ways:

- If a file is less than 2 GB, it is useful to send it via www.wetransfer.com to info@kp-spring.dk. Remember to enter journal number and work number.
- If a file is larger than 2 GB, it must be submitted/send on a usb disk with clear indication of journal number and work number to
Kunstnernes Påskeudstilling
Kunsthall Aarhus
J. M. Mørks Gade 13
DK-8000 Aarhus C

Regardless of which way you submit, work title, duration etc. must be entered above.

Screenshot or other representation

It's important that you also upload at least one image that can represent your work – also for digital works, video or sound works.

Save or [back](#)

If you have video or audio files available online, you can enter web links.

If not, we recommend sending them via www.wetransfer.com (for files smaller than 2GB) or on a USB drive (for files larger than 2GB).

Remember to upload a photo for each work (e.g., a screenshot) in all cases.

Save – Don't forget to click *Save*! This ensures everything is submitted. You will not receive additional confirmation of submission.